

AGENDA

FOR A REGULAR MEETING ON MONDAY, FEBRUARY 23, 2004
OF THE BOARD OF COUNTY COMMISSIONERS OF CLEVELAND COUNTY
CLEVELAND COUNTY FAIRGROUNDS 9:00 A.M.
605 E. ROBINSON NORMAN, OKLAHOMA 73071

- A. Meeting called to order.
- B. Quorum call.
- C. Pledge of Allegiance.
- D. Approve minutes of the Regular Meeting of February 17, 2004.
- E. New Business:
 - 1. Discussion, Consideration, and/or Action to Proclaim the week of February 22, 2004, to February 28, 2004, as Oklahoma Emergency Management Week.
 - 2. Discussion, Consideration, and/or Action to Approve the Resolution appointing Fair Board Members for the Commissioners Districts #1, #2, and #3, to serve a 3 year term beginning February 23, 2004, and thereafter, until his successor is duly elected or appointed and qualified.
 - 3. Discussion, Consideration, and/or Action to Approve the Lease of 2 spaces totaling 5,880 sq. ft. (\$4.25 per sq. ft) at \$2,082.50 per month or \$24,990.00 per year for storage space located at Triad Business Park 12th and Alameda in Norman.
 - 4. Discussion, Consideration, and/or Action to Approve the Notice of Public Auction. Cleveland County District #2 will have a 1977 Peterbilt Bear Cat Oil Distributor and a 1980 Ford LT 9000 Truck with a Flow Boy Sand Distributor to be sold on Thursday, March 11, 2004, at the ACCO Public Auction to be held at the Oklahoma State Fairgrounds in Oklahoma City, Oklahoma.
 - 5. Discussion, Consideration, and/or Action on nominating Sarah Evans to be appointed as the community volunteer member for the Child Abuse Prevention Fund Committee.
 - 6. Discussion, Consideration, and/or Action to Approve the Allocation of Alcoholic Beverage Tax in the Amount of \$17,270.94.
 - 7. Approve the December, 2003, monthly report of Rod Huffman, Health Department.

8. Discussion, Consideration, and/or Action to Approve the Resolution disposing of Equipment as follows:

- a. C222.5 Gateway Solo 515OLS Lap Top Computer
- b. C205.4 HP Officejet R80 Multifunction
- c. C205.5 HP Officejet Pro 1170CSE
- d. C222.35 Dell Computer CPU Box
- e. C222.38 Dell Computer CPU Box
- f. C222.39 Dell Computer CPU Box
- g. C222.41 Dell Computer CPU Box
- h. C222.42 Dell Computer CPU Box
- i. C222.43 Dell Computer CPU Box
- j. C222.45 Dell Computer CPU Box
- k. C222.46 Dell Computer CPU Box
- l. C222.47 Dell Computer CPU Box
- m. C222.48 Dell Computer CPU Box
- n. C222.49 Dell Computer CPU Box
- o. C222.54 Dell Computer CPU Box
- p. C222.2 Gateway Computer
- q. C227.2 Electronic Perforator
- r. C227.40 Dell Computer CPU Box

(The above items are from the County Treasurer's Office and were either traded, sold at auction or junked.)

9. Discussion, Consideration, and/or Action to Approve the Resolution disposing of Equipment as follows:

- a. C110.9 T D Table w/Comp Top
- b. C201.39 IBM Wheelwriter 6 Typewriter
- c. C201.40 IBM Wheelwriter 6 Typewriter
- d. C201.41 IBM Wheelwriter 6 Typewriter
- e. C201.44 IBM Wheelwriter 6 Typewriter
- f. C201.48 IBM Personal Wheelwriter
- g. C201.49 IBM Personal Wheelwriter
- h.. C201.50 IBM Personal Wheelwriter
- i. C201.51 IBM Personal Wheelwriter
- j. C201.53 IBM Personal Wheelwriter
- k. C203.28 Monroe Electric Calculator
- l. C222.56 Dell Computer CPU Box
- m. C222.58 Dell Computer CPU Box
- n. C222.51 Dell Computer CPU Box
- o. C222.52 Dell Computer CPU Box
- p. C222.36 Dell Computer CPU Box
- q. C222.44 Dell Computer CPU Box
- r. C222.34 Dell Computer CPU Box
- s. C222.37 Dell Computer CPU Box
- t. C222.33 Dell Computer CPU Box

- u. C222.50 Dell Computer CPU Box
 - v. C201.43 IBM Wheelwriter 6 Typewriter
(The above items are from the County Treasurer’s Office and were either traded, sold at auction, junked or transferred to the District Attorney’s Office.)
10. Discussion, Consideration, and/or Action to Approve the Resolutions disposing of Equipment as follows:
- a. F219-2 Bates Numbering Machine
 - b. F219-3 Bates Numbering Machine
 - c. F219-4 Bates Numbering Machine
 - d. F219-5 Bates Numbering Machine
(The above items are from the County Clerk’s Office and were junked.)
11. Discussion, Consideration, and/or Action to Rescind the Approval of Cash Fund Appropriation for the Fair Board which was approved on December 29, 2003, in the amount of \$25,000.00.
12. Approve the February, 2004, Cash Fund Appropriations as follows:
- | | |
|---|------------|
| a. District Attorney’s Incarceration Cost | \$ 114.50 |
| b. District Attorney’s Witness Fee Reimb. | 164.65 |
| c. Sheriff’s Service Fee Fund | 31,384.19 |
| d. Sheriff’s Commissary Fee Fund | 1,182.27 |
| e. Sheriff’s DARE Fund | 3,500.00 |
| f. Sheriff’s Federal Share Revenue | 4,215.41 |
| g. Sheriff’s Revolving Fee Fund | 86,549.28 |
| h. Treasurer’s Certification Fee Fund | 8,300.00 |
| i. Commissioners Bldg. Fund | 462.48 |
| j. County Clerk’s Lien Fee Fund | 168.00 |
| k. County Clerk’s Preservation Fee Fund | 28,515.86 |
| l. County Assessor’s Revolving Fund | 516.25 |
| m. Child Abuse Prevention | 420.00 |
| n. Highway Unrestricted Fund | 335,062.10 |
| o. Bridge Capital Improvement | 149.13 |
| p. Local Emergency Planning Committee | 1,000.00 |
| q. Local Law Enforcement Block Grant | .96 |
| r. Fair Board Fund | 29,359.40 |
13. Approve the following Blanket Purchase Orders:
- | | | |
|-----------------|-------------------------|-----------|
| a. General Fund | | |
| 04-3870 – F2 | Extra Attic Storage | \$ 270.00 |
| 04-3927 – F2 | Dimensional Concepts | 2,500.00 |
| 04-3934 – D2 | Copelin’s Office Center | 500.00 |
| 04-3936 – R2 | Norman Transcript | 2,500.00 |

b. Highway Fund

04-3912 – T2A	C & M Distributing Co.	750.00
04-3919 – T2A	TruckPro	2,500.00
04-3921 – T2A	Stout & Henry Surveying	2,500.00
04-3937 – T2A	O’Reilly Automotive	1,000.00

c. Sheriff’s Revolving Fund

04-3908 – CFBRE2	Leon’s Plumbing Heat & Air	1,000.00
------------------	----------------------------	----------

14. Approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

04-0242 – B2A	04-0138 – T2A
04-1922 – B2A	04-0743 – T2A
04-2272 – SM2	04-2088 – T2A
	04-2649 – T2A
04-3773 – MD2	04-3199 – T2A
04-1802 – CFB2	04-2576 – FF2

15. Review, Audit, and Approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY03/04

a. General Fund	\$738,846.66
b. Highway Fund	161,274.64
c. Health Fund	4,828.47
d. Sheriff’s Service Fee Fund	52,579.20
e. Sheriff’s Revolving Fund	6,063.01
f. Sheriff’s Dare Fund	315.71
g. Treasurer’s Certification Fee Fund	508.10
h. County Clerk Preservations Fee Fund	10,220.00
i. Assessor’s Revolving Fund	323.08
j. Fair Board Fund	2,480.34

F. Miscellaneous Discussion.

G. Adjourn:

Date posted: February 19, 2004

County Clerk